



ST JOHN HENRY NEWMAN CATHOLIC SCHOOL

SEND LOCAL OFFER

Approved by	
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How does St John Henry Newman Catholic School know if children/young people need extra help and what should I do if I think a child/young person may have special educational needs?

We identify children/young people with special educational needs?

At St John Henry Newman Catholic School, we monitor achievement of all pupils. This is completed regularly in class and collated as a whole school three times a year and published to parents. We discuss progress with our pupils. teachers, tutors, and Heads of year are aware of underperforming pupils and along with departmental staff look at the factors that have arisen that have impacted on a child's progress. Data is analysed and informs planning, which set is appropriate for a pupil's abilities and to inform any interventions that can be used.

We monitor attainment, attendance and punctuality as these are important in embedding good practice for the future career choices and to ensure the continuity of learning.

In year 7 all pupils complete a Cognitive Ability Test; this can help us identify any weaknesses in literacy and numeracy. This information is used within the English and Mathematics department to identify pupils in year 7 that may require some extra help. This is often in class or with additional teacher led intervention classes.

The English Department run a Reading Comprehension Programme throughout the school and the regular monitoring of pupils reading ages is showing that it is improving our pupils' abilities to access the curriculum.

Pupils are assessed to see who may require exam access arrangements.

Pupils who are underachieving are offered various strategies in school, however, if these are not helping make the progress expected then referrals to Specialist Advisory Teachers and other services can be used to gain extra strategies to help our pupils.

We also meet with outside agencies to look at further ways we can help any pupils who are finding school difficult and not progressing effectively.

Pupils who require interventions or support that is above the expected classroom support will be added to the SEN register and usually a Pupil Passport is created with targets to help improve the progress of the pupil. These are monitored regularly to analyse the effect of the targets and are adapted as required to improve progress further.

How will I be able to raise any concerns I may have?

At St John Henry Newman Catholic School any concerns about your child can be raised at any time. All staff welcome contact from parents. Tutors, subject teachers, Heads of Department, Heads of Year are all available and will contact parents if there is a concern and are quick to discuss concerns parents raise. Our aim is to work together to overcome any problems in order to help our pupils achieve at their expected rates of progress.

<p>How will school staff support my child/young person?</p>	<p>Who will oversee and plan the education programme and who will be working with my child/young person and how often? At St John Henry Newman Catholic School the SENDCo, in liaison with subject teachers, will oversee the education programme. The Learning Support department employs Senior Teaching Assistants and Teaching Assistants who work in a variety of ways with pupils such as one to one, group work and classroom support as required.</p> <p>What will be their roles? At St John Henry Newman Catholic School learning support provides in class support to assist learning. Not all support is in class, it can be in tutor time and after school with an emphasis on pastoral or organisational support. The Learning Support Department can also lead focussed groups such as SULP (Social Use of Language Programme) and use non-structured times to encourage independence and self-confidence.</p> <p>How are the setting/school/college Governors or Trustees involved and what are their responsibilities? The school has a SEND governor who liaises with the SENDCo. They attend all governor meetings and feed into the school systems.</p>
<p>How will the curriculum be matched to my child's/young person's needs</p> <p>How will I know how my child/young person is doing and how will you help me to support my child's learning?</p>	<p>What are the School's approaches to differentiation? At St John Henry Newman Catholic School, the curriculum is scaffolded as regular classroom practice by subject teachers. Lesson resources are scaffolded to enable all pupils to access the work in lessons.</p> <p>How will that help my child/young person? Scaffolding allows pupils to access the curriculum at their own level and meet the lesson objectives with more independence. Teaching Assistants (TAs) support and scaffold learning to encourage independence and raise esteem and understanding.</p>

What support will there be for my child's overall well-being?

In addition to the normal reporting arrangements what opportunities will there be for me to discuss his or her progress with the staff?

At St John Henry Newman Catholic School TAs liaise regularly with SEN pupils and parents, this can take the form of a home school diary, phone calls or meetings. These are not needed for all pupils they support.

The pastoral team is strong at St John Henry Newman Catholic School and tutors offer strong pastoral links as do Heads of Year. St John Henry Newman Catholic School aims to be proactive in contacting parents as soon as there is an issue or to share praise.

How does the school know how well my child/young person is doing?

At St John Henry Newman Catholic School regular data collection and departmental recording of progress is undertaken. Data reports are shared three times a year with home. Within school we hold mentor sessions termly, this allows the form tutor and pupil to discuss their progress and ways to improve progression.

The English Department utilises the Accelerated Reading Intervention within the key stage 3 teaching. This is assessed regularly and monitors pupil's reading and spelling ages. The English Department shares this information and uses it to implement interventions as required.

How will I know what progress my child/young person should be making?

At St John Henry Newman Catholic School parents will know how their child is doing as data reports and annual reports focus on how a child is progressing towards their targets. These are sent to parents termly. Our teaching staff are always available to discuss this at any time if parents want to raise any issues or concerns.

What opportunities will there be for regular contact about things that have happened at School? Regular contact is usually in the form of parents' evenings and termly data reports. However, St John Henry Newman Catholic School prides itself on contacting parents to discuss issues and to praise pupils. Rewards evenings are also a measure of success and celebration of our pupils' achievements, as is the Sports Dinner and the Art and Technology exhibition. We are keen to encourage a positive partnership between home and school to help us help your child.

How will you explain to me how his or her learning is planned and how I can help support this outside of school?

At St John Henry Newman Catholic School we develop our partnership with parents from the year 5 and 6 open evenings. This allows us to discuss the curriculum and how it is taught. Some departments also have parents' taster meetings, such as the new maths methods to let parents use the new methods to help their child at home. We currently use Class Charts which can be accessed by pupils and parents to show them the homework set and to help them organise their child with homework. There is a homework club every night in school to help your child with homework. Departments use a range of resources such as Seneca, Oak Academy and Moodle. All of these are accessible to parents and carers.

How and when will I be involved in planning my child's /young person's education?

The partnership between parents and the school is vital to ensure your child achieves success towards their goals whilst at St John Henry Newman Catholic School. Not only do we discuss these throughout transition from key stage 2 to 3, but we discuss them during parents' evenings. In year 8 we focus on the options that your child will take at GCSE and we work in partnership with the subject teachers, the parent and child to find a set of subjects that will help them achieve their life goals.

Do you offer any parent training or learning events?

Currently, no.

What is the pastoral, medical and social support available in the school for children with SEND?

At St John Henry Newman Catholic School pastoral support is structured in year groups. Each year group has a Head of Year and form tutors. This team will follow your child through the school and means that a good relationship can be formed with tutors and Heads of Year. There is a Senior Leadership Team member attached to each year group. A student support officer is available throughout the school day to work with pupils on issues that are non-education based. The school nurse attends school as and when required. There is access to supervised support at non structured time in the ICT room, Library and Learning Support Room. All areas are supervised by staff during these times and they wear high visibility jackets enabling them to stand out to pupils, so they know where a member of staff is should they need one.

How does the school manage the administration of medicines and providing personal care?

Medicines are kept locked away and those that require monitoring are monitored by a designated member of staff. Pupils with Diabetes or those who have Epi pens for more serious allergies have these kept in a safe place near reception with information on each pupil. A medical policy is in place. There are showers in the PE areas of the school and there is also disabled access and changing facilities.

What support is there for behaviour, avoiding exclusions and increasing attendance?

St John Henry Newman Catholic School has two Senior Learning Mentors. They work with pupils to avoid exclusions. They also offer anger management sessions, self-esteem sessions, and restorative justice. They focus on integrating pupils back into the classroom and often accompany them to classes if required. They create and monitor Pupil Passports and discuss these with pupils. They liaise with class teachers to ensure a pupil is up to date with work if they have been absent for a while and this helps to alleviate the worries a pupil can have in this situation.

	<p>How will my child/young person be able to contribute his or her views? Pupil Passports are reviewed by class teachers, learning mentors or TAs and are discussed with pupils. All meetings include the pupil to ensure their voice is heard. The school also uses Student Voice which is designed to help pupils express themselves and speak on behalf of another pupil if needed. During the annual review process pupils' contributions are included, pupils discuss these prior to the meeting to ensure that they understand the questions and to help them think ahead. We have a student parliament for pupils to help improve school life. There is a pupil rep in every form group. They meet regularly and make contributions to the changes in the school. We value our pupils' opinions.</p>
<p>What specialist services and expertise are available at or accessed by the school?</p> <p>What training is the staff receiving or have completed to support children and young people with SEND?</p>	<p>Do you have any specialist staff and what do they specialise in? Senior Learning mentors – inclusion, anger management, restorative justice, peer relationships Student Support – non-educational concerns and issues</p> <p>Do any other services work closely or in conjunction with your service? School nurse Inspira Your Voice Inclusion Officer for Behaviour</p> <p>What other services does this school access including: health, therapy and social care? PAC (Promoting Autonomy and Change) CAMHS (Child and Adolescent Mental Health Services) Children's Services</p> <p>Detail staff development and access to training and when this is reviewed and refreshed At St John Henry Newman Catholic School CPD (Continuing Professional Development) is valued. A regular system of CPD is carried out during INSET (IN-SERVICE Training) days and twilight sessions and with outside agencies. Staffs opt into some of the sessions they have an interest in as well as the INSET for whole school topics. CPD can be in and out of school and CPD is recorded and certified each year for the staff CPD folders. CPD is fluid and is designed to aid the development of new initiatives, improve teaching practice and learning of pupils, to share good practice and to develop the curriculum.</p>

<p>How accessible is the school environment?</p>	<p>Is the building fully wheelchair accessible? The school building can be accessed by wheelchair users. All classrooms are inclusive with ICT, Food Technology and Science having adapted workstations.</p> <p>Are there disabled changing and toilet facilities? Disabled toilets are available in all pupil areas. In the PE area there is a designated disabled changing facility and toilet as well as a Hygiene room which is accessible at all times.</p> <p>How does the school communicate with parents/carers whose first language is not English? At St John Henry Newman Catholic School, we have an EAL (English as an additional language) Policy. When pupils attend from another country we meet with parents and find out about the child’s academic background and education. EAL pupils are tested on entry to the school and again in 6 weeks to see if there is improvement. Those not progressing can be referred to an EAL specialist to work with the school on how to help the pupil further. If required, the use of translators are used in meetings with parents.</p> <p>Letters etc. can be translated into the home language if required.</p>
<p>How will the school prepare and support my child to join the school or to transfer to a new school or the next stage of education and life?</p>	<p>What preparation will there be for both the school and my child before he or she joins the school? At St John Henry Newman Catholic School, we pride ourselves on preparing pupils for the transition to our school. We hold a Year 5 Open Evening, two Year 6 Open Evenings to allow parents and pupils to have a taste of school life. We invite schools in during year 5 & 6 for lessons in our school and take our pupils to their school for lessons. When your child has a place at St John Henry Newman Catholic School, we hold a transition day in July to allow pupils to meet classmates and experience a day in our school. For SEND pupils we offer an Additional Access Day to allow them time to become more familiar with the surroundings. There is also a Transition section on our website. This includes video introductions by staff, information about our school and activities that can be completed.</p> <p>Our school also welcomes school tours during our working day for parents and pupils.</p> <p>How will he or she be prepared to move onto the next stage (transition)? Transition meetings in year 5 and 6 are used to identify how much transition is needed for each child and in what areas of the school curriculum or day they will need this support. St John Henry Newman Catholic School liaise with the class teachers and SENDCo and encourage pupils to visit the school. We offer flexibility on what transition is needed to help the pupil to move to secondary school with success.</p> <p>What information will be provided to his or her new school?</p>

	<p>During transition, the SENDCo will liaise with primary schools on pupils with SEN, attending any meetings in year 5 & 6 to help parents and pupils know what is available at the school. The head of year will liaise with the primary schools and visit and meet the pupils, introducing themselves. The Student Support Officer will also liaise with pupils. Schools share good practise and tips, background information and this helps to place pupils in the correct form groups and with the best grouping of pupils to ensure they can continue to achieve successfully.</p>
	<p>How will you support a new school to prepare for my child? As above</p>
<p>How are the school's resources allocated and matched to children's special educational needs?</p>	<p>How are the school's special educational needs budget allocated? At St John Henry Newman Catholic School resources are used to create additional sets in Mathematics, English and Science so that smaller class sizes are utilised where pupils need the lower teacher/pupil ratios. TAs are used to support learning within classes, and this is timetabled flexibly and where support is needed. The inclusion area is used to support pupils having problems accessing lessons or having problems with socialising. They focus on anger management, peer relationships, behavioural support, encouraging independence and other support as required.</p>

How is the decision made about what type and how much support my child will receive?

In the decision-making process who will make the decision and on what basis?

At St John Henry Newman Catholic School we believe that the partnership between parents and school is important in the decisions involving children. Parents are always informed of the need for support and what is on offer. A child that is on the SEND register will usually have a Pupil Passport with targets to help them, this is shared with parents. Annual review meetings are held with outside agencies, the school, parents, and pupils to discuss future aspirations and how to achieve them.

Who will be involved?

We endeavour to involve all relevant parties in the decision-making process including outside agencies, the school, parents and pupils.

How will I be involved?

As a parent you will be involved in all decision making processes involving support for your child. Our school will keep parents up to date and meet regularly. Targets will be created and reviewed with input from parents and pupils.

How does the school judge whether the support has had an impact?

At St John Henry Newman Catholic School, we measure the impact of any intervention to ensure that the intervention is having an impact on the pupil progress. We use data analysis and track pupils' progress throughout the academic year using this to ensure that all pupils who are not progressing are identified and interventions or strategies are put in place immediately.